

## Eagle Extensions for COVID-19 Guide

1. The Scout, the Scout's parent or guardian, the unit leader, or a member of the unit committee may file the request, by submitting a letter detailing the reason for the request following the guidelines below:
  - a. **It is sent to the council service center to the attention of the council's advancement staff advisor.**
  - b. It is preferred that requests be submitted before the 18th birthday or, if not, the reason for the delay is stated.
  - c. The request must indicate the number of months after the 18th birthday that will be necessary to complete the requirements along with any information that they are able to complete to the best of their ability on the form.
  - d. **The Request for Extension form is prepared by the council after they have completed their review**
  - e. **Extensions shall only be granted to youth in Scouts BSA who have already achieved Life rank.**
  
2. The request must document the circumstances. It is not sufficient simply to provide a summary of occurrences without the support of information from those with personal knowledge of what happened.
  - a. **It can be established that COVID-19 disruptions were the only circumstances that delayed work on Eagle Scout/Summit/Quartermaster advancement requirements, such as the service project or merit badges. If any other causes were involved, the extension request must go to the National Council following the process outlined in the Guide To Advancement (GTA).**
  
3. The council advancement committee will review the request and interview key members involved.
  
4. Once the committee finishes reviewing the request a written response stating the outcome of the extension request must go to the youth. If approved, the notification must be attached to the youth's Eagle/Summit/Quartermaster rank application.
  - a. **For Eagle, the extension must not exceed 3 months from the youth's 18th birthday; for Summit/Quartermaster, the extension must not exceed 3 months from the youth's 21st birthday.**
  - b. **Upon turning 18, the Scout must submit a completed adult application and successfully complete YPT; their participant code will now be UP for SBSA or VP for Venturing and Sea Scouting.**
  - c. **Extension requests for more than 3 months beyond the youth's 18th/21st birthday must be sent to the National Service Center following the process outlined in the GTA.**