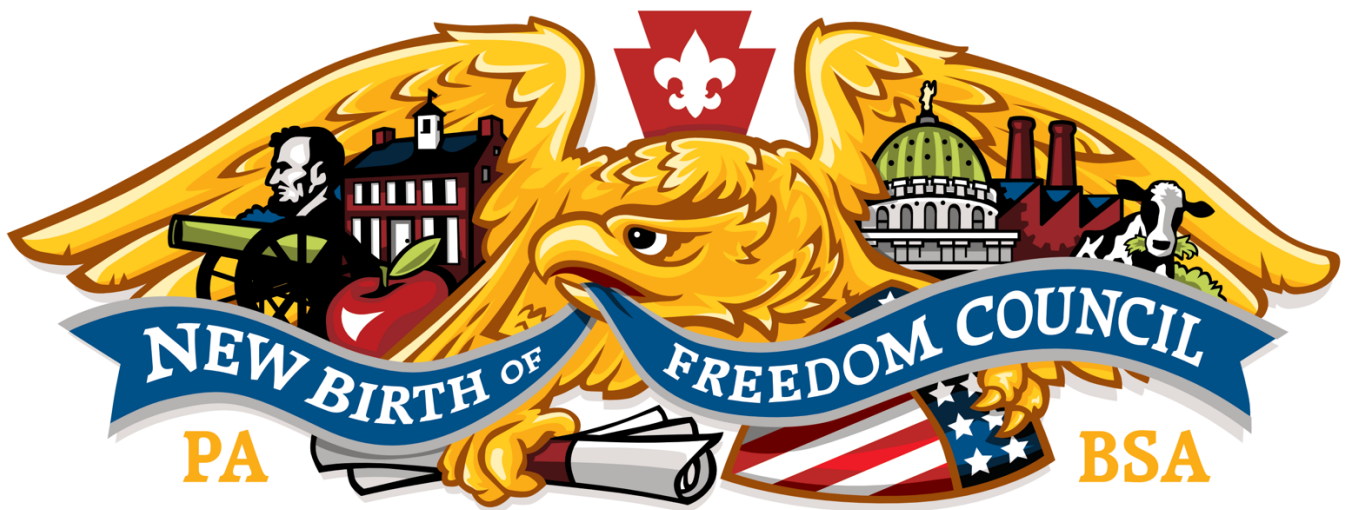


Creating an Account and Selecting Merit Badge Classes



Tentaroo Instructions

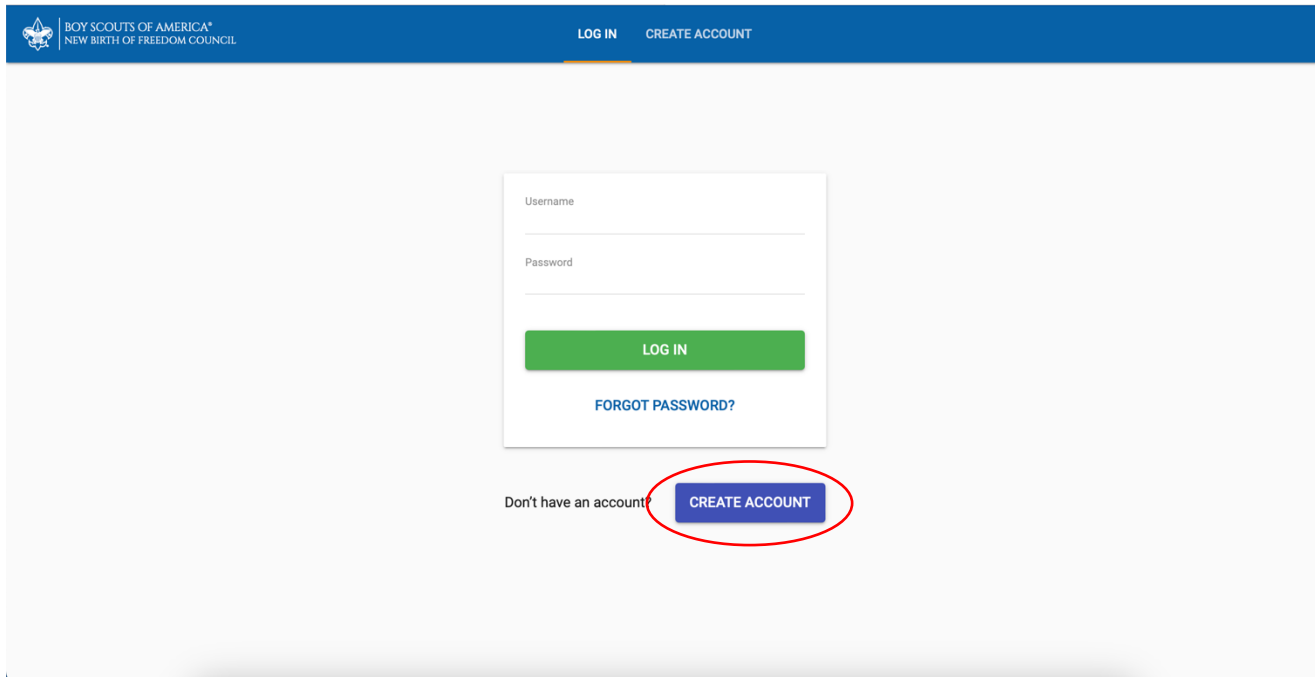
nbf.tentaroo.com

NOTE

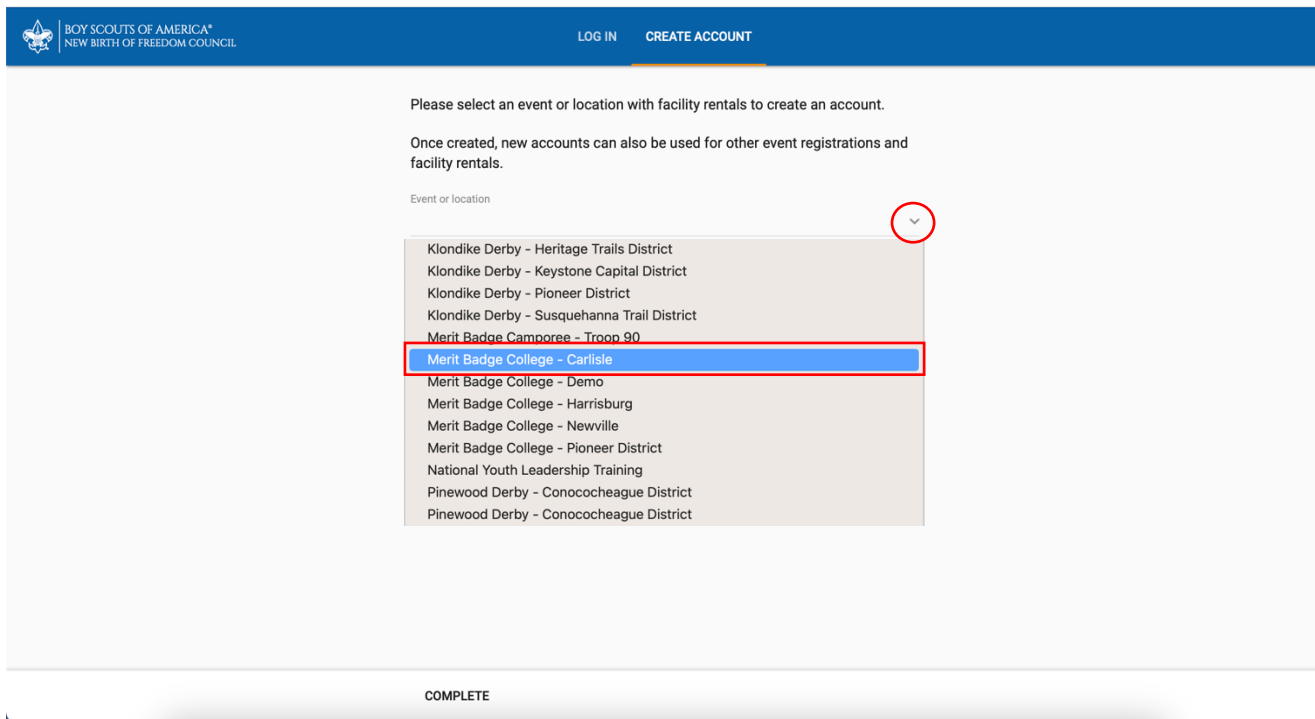
In creating a merit badge college registration, you may use either a unit account or individual account. However, it is important to remember, registration and merit badge selections are not saved until checkout. Using a unit account will slow down entering Scouts and merit badge selections, which may result in Scouts getting bumped out of their desired classes. Unit leaders may encourage families to create a Tentaroo account and sign-up their Scouts individually to help alleviate this potential.

Creating an Account

1. Navigate to nbf.tentaroo.com.
2. Click on the “CREATE ACCOUNT” button.



3. Select the “Event” you are signing up for.



4. Complete the required fields.

First Name, Last Name, Phone Number, and Email are all required.

5. Create a username and password.

6. Click “COMPLETE.”

The screenshot shows the 'CREATE ACCOUNT' page for the Boy Scouts of America, New Birth of Freedom Council. The page has a blue header with the organization's logo and name on the left, and 'LOG IN' and 'CREATE ACCOUNT' links on the right. The main content area is white and contains the following text and form fields:

Please select an event or location with facility rentals to create an account.
Once created, new accounts can also be used for other event registrations and facility rentals.

Event or location
Merit Badge College - Carlisle ▼

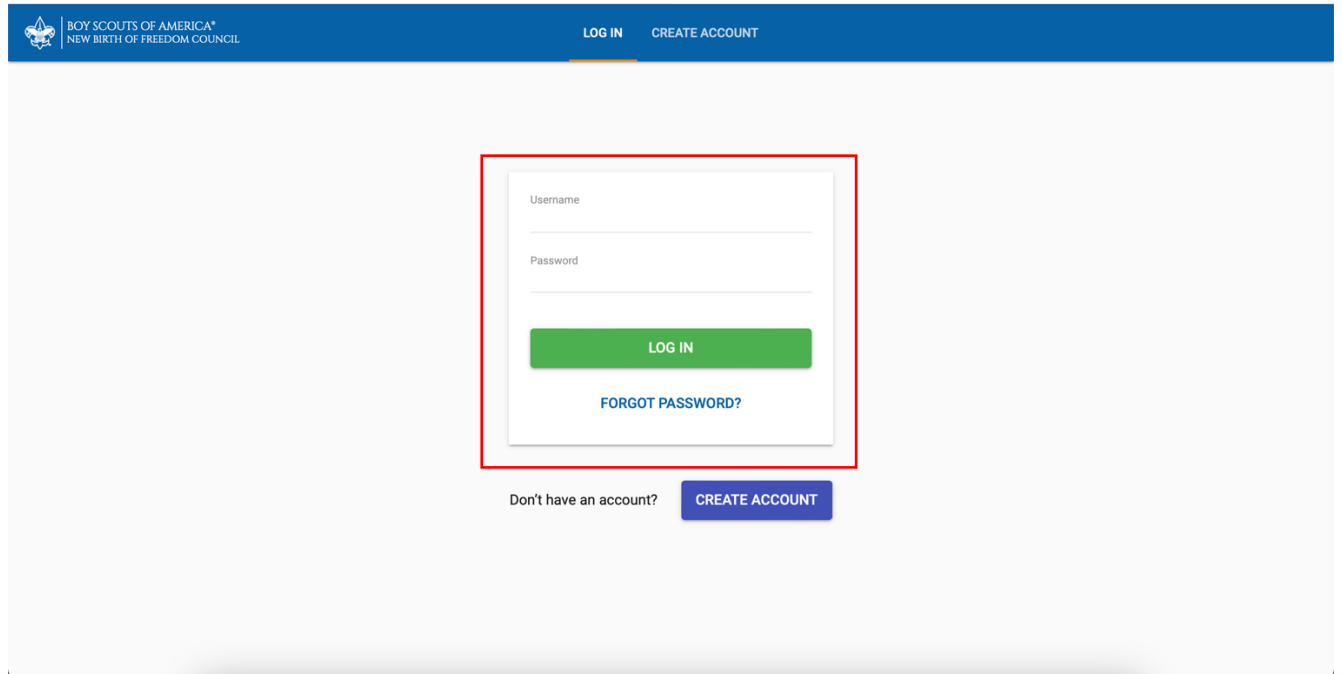
Account Type
Individual / Family ▼

First Name Tyler	Last Name Roman
Phone Number (717) 123-4567	Email tyler.roman@nbofc.org ✓
Username tylerbsa ✓	
Password *****	Confirm Password *****

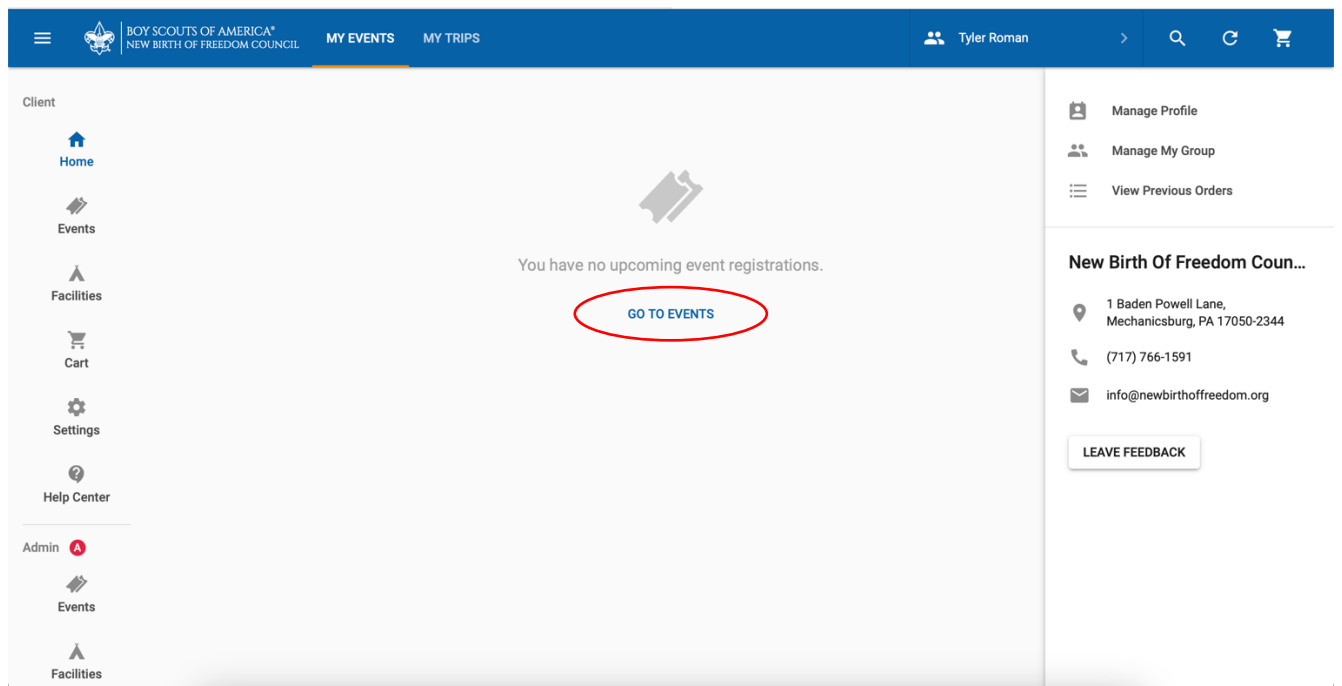
At the bottom of the form, there is a red-bordered button labeled 'COMPLETE'.

Registering and Selecting Merit Badge Classes

1. Navigate to nbf.tentaroo.com.
2. Log in using your login credentials.



3. Click "GO TO EVENTS."



4. Select the event you are registering for.

The screenshot shows the 'Events' page for the Boy Scouts of America, New Birth of Freedom Council. The user is logged in as Tyler Roman. The page displays a list of events with the following details:

Event Type	Event Name	Location	Availability
KD	Camp Tuckahoe	Dillsburg, PA	1 EVENTS AVAILABLE
KD	Klondike Derby - Keystone Capital District	Hidden Valley Scout Reservation (Loysville, PA)	1 EVENTS AVAILABLE
KD	Klondike Derby - Pioneer District	Hidden Valley Scout Reservation (Loysville, PA)	1 EVENTS AVAILABLE
MB	Merit Badge College - Carlisle	Carlisle Merit Badge College (Carlisle, PA)	Registration opens on Dec 17, 2022 at 9:00 AM.
MB	Merit Badge College - Newville	Newville First Church of God (Newville, PA)	1 EVENTS AVAILABLE
MB	Merit Badge College - Pioneer District	Aldersgate United Methodist Church (Mechanicsburg, PA)	1 EVENTS AVAILABLE

5. Select the correct event registration option.

The screenshot shows the detailed view of the 'Merit Badge College - Carlisle' event. The page includes a map of the location, contact information for Matt Culbertson, and a list of events. The '2023 Merit Badge College' event is highlighted with a red box.

Merit Badge College - Carlisle
Please check the Troop 168 website for more details.
<https://www.bsatroop168.com/2023-mbc>

[WEBSITE](#)

Events (2)

Event Name	Registration Status
Mar 11 - Apr 1, 2023 2023 Merit Badge College Registration opens on Dec 17, 2022 at 9:00 AM.	CURRENT
	REGISTERED
	PAST

6. Click "REGISTER FOR EVENT."

The screenshot shows the registration page for the 2023 Merit Badge College event. The header includes the Boy Scouts of America logo and navigation links for 'INFO' and 'REGISTRATION'. The user is logged in as 'Tyler Roman'. The event dates are 'Mar 11 - Apr 1, 2023'. The event title is '2023 Merit Badge College' and the location is 'Merit Badge College - Carlisle @ Carlisle Merit Badge College'. A map on the left shows the location at Saint Patrick Catholic School. A green button labeled 'REGISTER FOR EVENT' is highlighted with a red box. Below the button, the 'Pricing & Conditions' section shows that both Youth (Y) and Adult (A) tickets are \$0.00. The 'Classes' section shows 70 classes available.

BOY SCOUTS OF AMERICA
NEW BIRTH OF FREEDOM COUNCIL

INFO REGISTRATION

Tyler Roman

Mar 11 - Apr 1, 2023

2023 Merit Badge College

Merit Badge College - Carlisle @ Carlisle Merit Badge College

Please check the Troop 168 website for more details.
<https://www.bsatroop168.com/2023-mbc>

WEBSITE

REGISTER FOR EVENT

Event Contact

Matt Culbertson
carlislembc@comcast.net
<https://www.bsatroop168.com/2023-...>

Location Info

New Birth Of Freedom Council

Pricing & Conditions

Youth (Y)	Adult (A)
\$0.00	\$0.00

- Registration is by individual participants. With this type of event, you'll need to register each person who is planning to attend.
- Registration opens on Dec 17, 2022 at 9:00 AM. In the meantime, you may pre-add people to your account to make registration faster under Settings, then My Group.
- Cancellations will be allowed online until registration closes for this event.
- No online payment will be required in order to register.

Classes 70

7. Create a new youth profile by clicking "NEW YOUTH."

The screenshot shows the 'Participant' selection screen. The process is divided into four steps: 1. Participant, 2. Participant Type, 3. Classes, and 4. Confirmation. Under the 'Participant' step, there are three tabs: 'MY GROUP', 'NEW YOUTH', and 'NEW ADULT'. The 'NEW YOUTH' tab is circled in red. Below the tabs, there are two sections: 'Youth (Y)' and 'Adults (A)'. The 'Youth (Y)' section shows a message: 'There are no youth already in your account to choose from. Please choose the New Youth tab above to add a new youth.' The 'Adults (A)' section shows the name 'Tyler J Roman'. A 'NEXT >' button is visible at the bottom right.

1 Participant — 2 Participant Type — 3 Classes — 4 Confirmation

MY GROUP **NEW YOUTH** NEW ADULT

Youth (Y)

There are no youth already in your account to choose from. Please choose the New Youth tab above to add a new youth.

Adults (A)

Tyler J Roman

NEXT >

8. Complete the required fields and click “NEXT.”

BOY SCOUTS OF AMERICA*
NEW BIRTH OF FREEDOM COUNCIL

Register Participant
2023 Merit Badge College, Merit Badge College - Carlisle @ Carlisle Merit Badge College Mar 11 - Apr 1, 2023

Tyler Roman

1 Participant — 2 Participant Type — 3 Classes — 4 Confirmation

MY GROUP **NEW YOUTH** NEW ADULT

First Name
Youth MI optional

Last Name
Scout

Date Of Birth optional

Contact Info

Email
tyler.roman@nbofc.org

Phone Number
(717) 123-4567 Alternate Phone Number optional

Unit

... NEXT >

9. Click “NEXT” at the participant type.

BOY SCOUTS OF AMERICA*
NEW BIRTH OF FREEDOM COUNCIL

Register Participant
2023 Merit Badge College, Merit Badge College - Carlisle @ Carlisle Merit Badge College Mar 11 - Apr 1, 2023

Tyler Roman

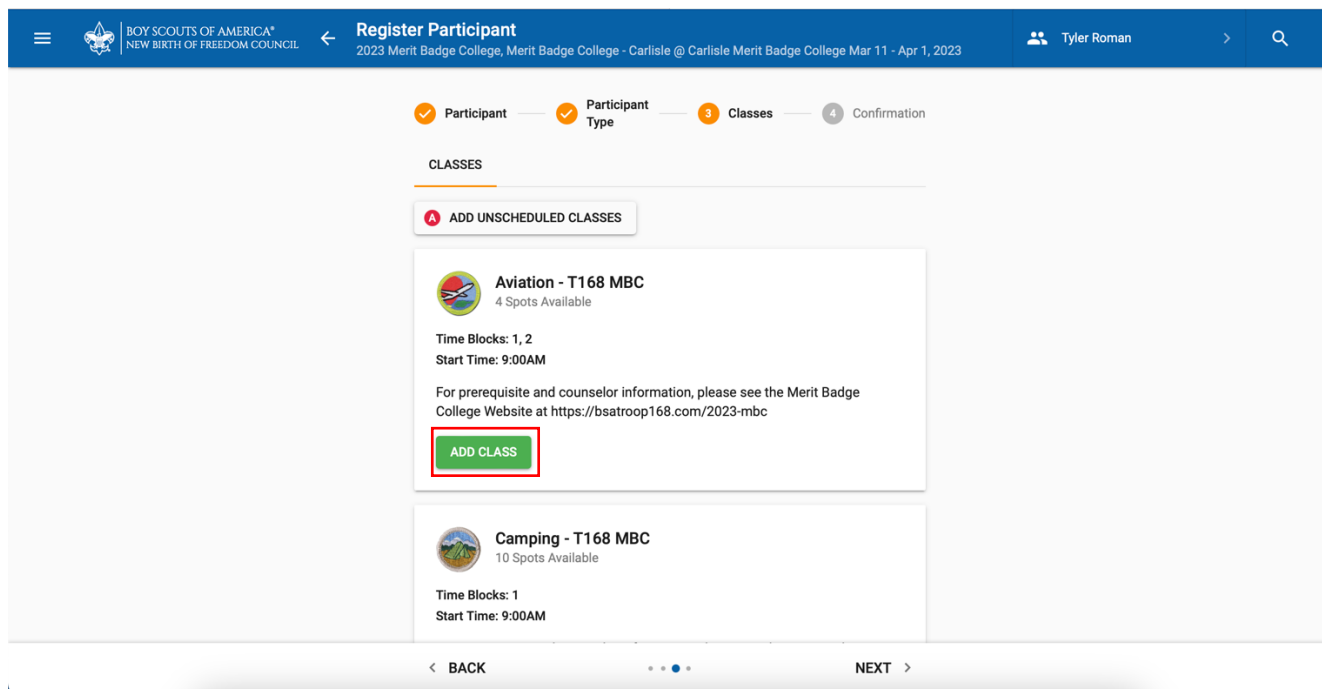
✓ Participant — 2 Participant Type — 3 Classes — 4 Confirmation

Youth \$0.00
\$0.00 upfront
A OVERVERRIDE

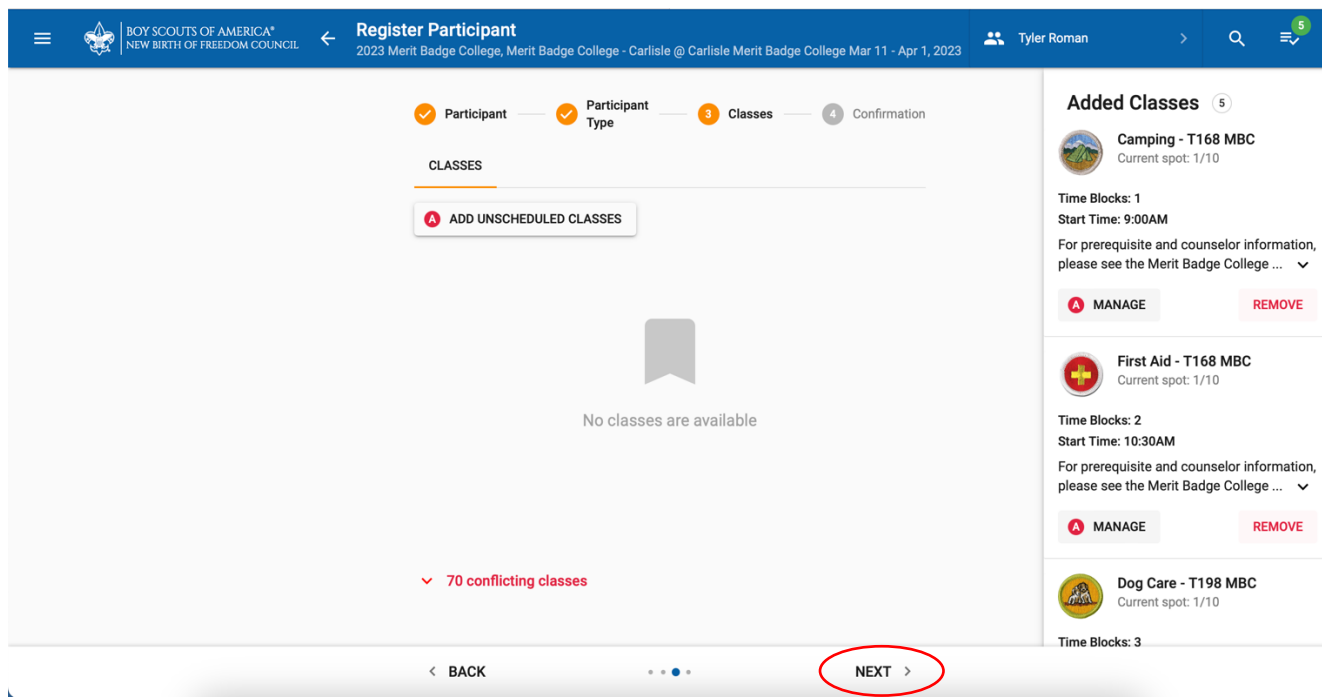
< BACK ... NEXT >

10. Select your merit badge schedule by clicking “ADD CLASS.”

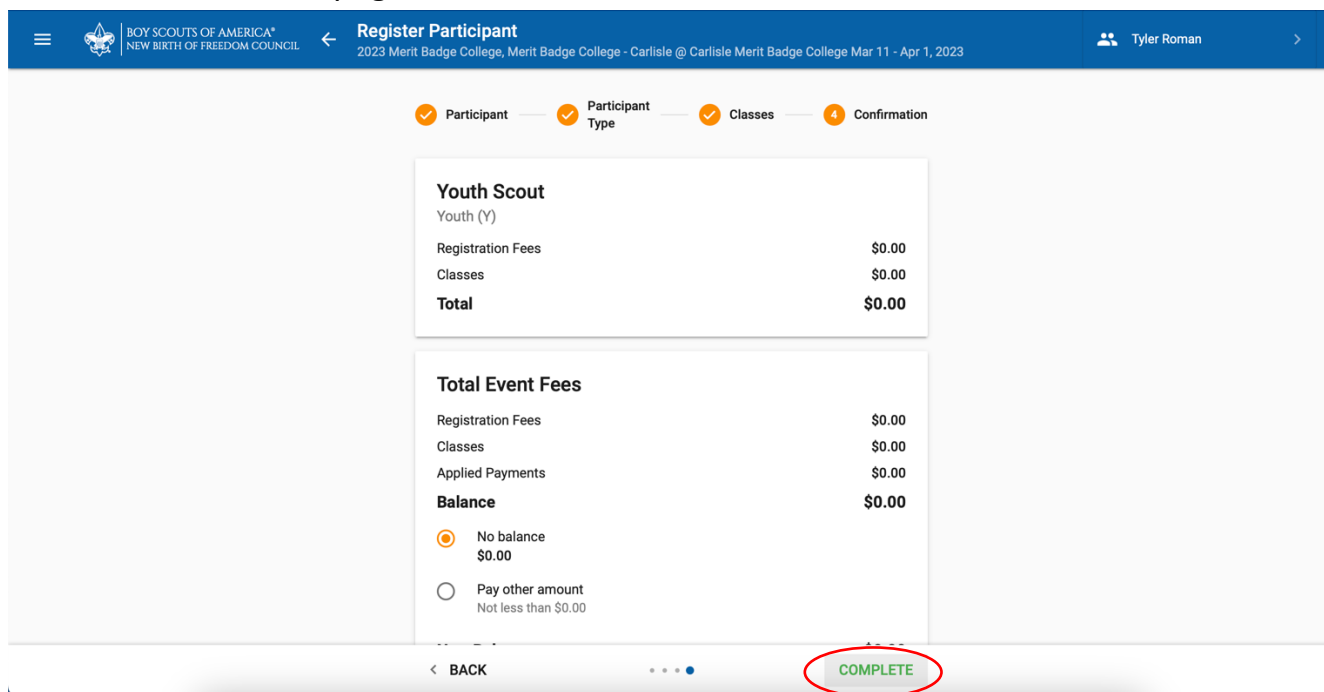
Click on the classes you desire to take. Tentaroo will automatically remove any classes that conflict with your selections. Double-check your selections as you go. You can click “REMOVE” to change any merit badges that were accidentally selected.



11. When your schedule is complete, click “NEXT.”

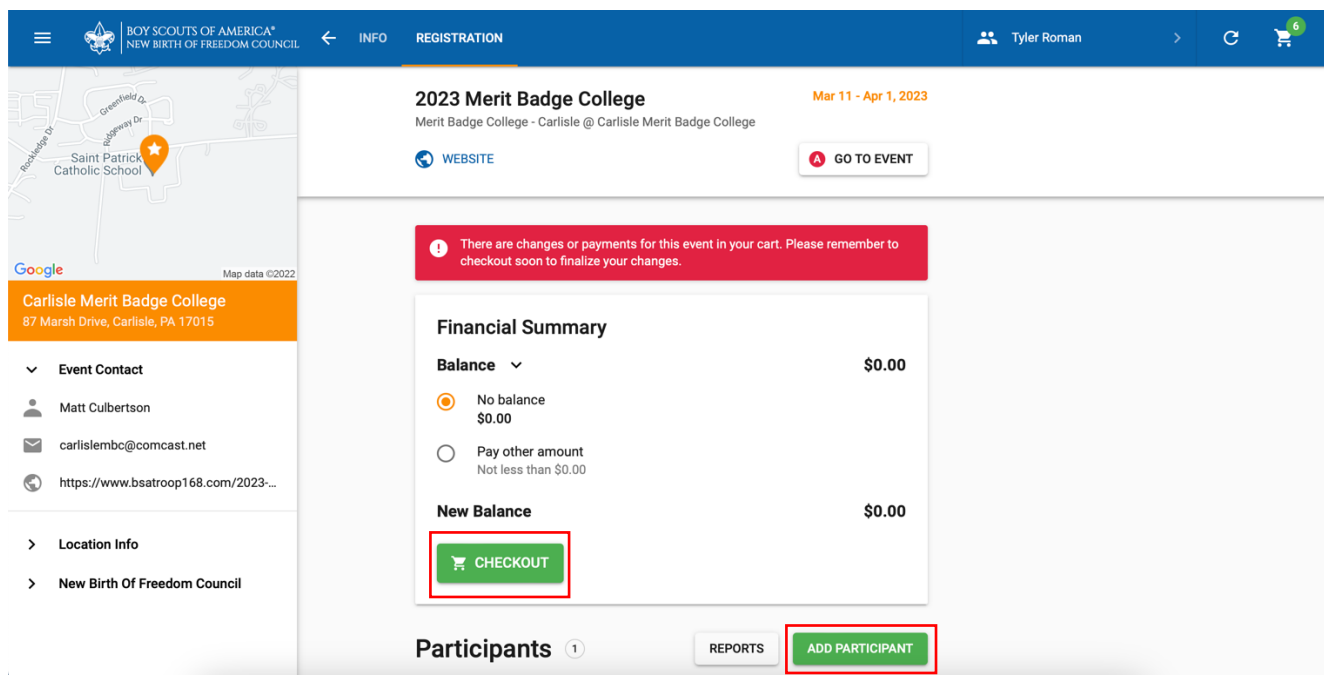


12. On the confirmation page, click “COMPLETE.”



13. If you have more Scouts to add, click “ADD PARTICIPANT” and repeat steps seven (7) through twelve (12). If not, click “CHECKOUT.”

Reminder: your registration and merit badge selections will not be saved until you check out.



14. Click "PLACE ORDER."

Placing your order will secure your registration and lock in your merit badge selections.

BOY SCOUTS OF AMERICA
NEW BIRTH OF FREEDOM COUNCIL

Checkout

Tyler Roman

Items 6

Financial Summary

Total Items	\$0.00
Applied Credit	\$0.00
Unapplied ^A	0
Total Payment	\$0.00

Verify your profile contact information to make sure we can contact you.
Please make sure you're listed as either the primary or alternate contact in order to receive a receipt.

Profile Contact Information

Primary Contact

First Name
Tyler

MI optional

PLACE ORDER